

ON-LINE REGISTRATION INSTRUCTIONS

The online Registration Application form is simple to use. Simply tab through the form and fill in the information requested, and then click on PRINT & SUBMIT. Please fill it in accurately as the information provided will be used to either update your existing file or to create a new file for your child.

- Please ensure that you are connected to a printer before accessing the online form as you will have to print out 1 to 3 forms, depending on whether or not your child was registered with The Pierrefonds Soccer Association (PSA) for the 2011 summer season.
- Please ensure that you have your child's Medicare card handy as you will have to enter the Medicare card number and expiry date.
- Once you have filled out the form, you will be prompted to click on the PRINT & SUBMIT button. When your printing options pop up, please indicate that you would like to print 2 copies of the Registration Application form. You will submit one copy with your payment and you can retain one copy for your records.
- If your child was not registered with PSA for the 2011 summer season, you will be prompted to print out two additional forms, the Code of Conduct and the Member Affiliation. These forms will simply pop up once you have completed the Registration Application form and have clicked on PRINT & SUBMIT. You simply need to print these forms, sign & date them, and return them along with the Registration Application form and your payment.
- We will receive your Registration Application immediately and will await receipt of your payment. Upon receipt of your payment, you will receive a Confirmation of your registration including your session day/time/location via email at the email address you have provided.
- For the age groups where two session day/time/location options exist: We will do our best to accommodate your indicated preference but cannot guarantee it. Should your payment be received after your preferred session day/time/location has reached capacity and is therefore closed, we will place your child in the session that is available.
- Should you have any difficulty completing the form or should you have any additional questions, please send an email to registrar@soccerpierrefonds.ca